

## **Prevention and Testing Program Director**

Huge advancements have been made in the treatment of HIV over the past 20 years. A young person diagnosed today, with the assistance of antiretroviral medication, has virtually the same life expectancy as someone who is HIV negative. However, many people living with HIV are unaware of their status *or* know they are HIV+ but are not currently engaged in healthcare. As an agency founded and rooted in the HIV movement, we are dedicated to reducing barriers to and educating the community about the harmful stigmas that persist about HIV. This is both a dynamic and active position that is deeply rooted in outreach and engagement with high risk populations while also requiring a commitment to program development and evaluation.

The Prevention and Testing Program Director must be comfortable and well versed in fact-based HIV, STI, and sexual health.

The goals of this program include: 1.) Conducting multiple interventions and techniques to reach people who are at high risk of being infected with HIV and helping those who are already living with HIV, to engage in medical care earlier. 2.) Conducting outreach to our community about HIV, STI and sexual health education including to local high school and middle school students and other nonprofits as requested.

### **Program Development**

- Evaluate existing and new program opportunities, assess for adoption into strategic plan
- Identify and implement ongoing training for all staff on prevention
- Ensuring volunteers and staff of the prevention and testing program are adequately trained, supervised and maintain quality control.
- Setting and monitoring benchmarks and program goals
- Community engagement- build and maintain partnerships, community education
- Staying current on new information in the prevention field, conveying that information to staff, volunteers, community.
- Work toward an integrated care model as related to programs and overall agency function.

### **Direct Service and Outreach**

- Conduct targeted HIV, HCV and STI testing and linkage to care both in-office and at community sites
- Identify and develop new testing sites and partnerships to reach new populations and close service gaps.
- Build and maintain community relationships in satellite program areas (e.g. local law enforcement) and other relevant stakeholders
- Be willing and able to be trained to work with people who are actively using substances and or experiencing mental health challenges.  
Focus on stigma reduction and changing community knowledge about HIV

## **Funding**

- Build community relations that have mutual financial benefit (hospitals, insurance companies, corrections etc. with vested interest).
- Responsible for tracking and submitting funder required reports and updates

## **Evaluation and Outcomes**

- Diligence with data entry and quality control measures
- Evaluating benchmarks and progress toward goals
- Working with IT to continually develop and improve data collection and analysis
- Developing outcomes-based evaluation techniques
- Presenting program outcomes to board, staff, and community periodically

## **General Agency Duties:**

- As a small agency we all chip in to accomplish our work. All OAA employees are expected to answer phones, greet guests, assist with various programs including syringe exchange, testing, neighborhood cleanup and referrals to Uncovery and other in-house/community referrals. In addition, office cleaning and restocking supplies is a team effort! Occasional weekend and after hours events may require participation. All staff are expected to help with annual fundraiser and other community events.

## **Minimum Qualifications:**

### **• Team player attitude**

Willing to participate in a team environment. Must be willing to work in a cooperative model to achieve the common goals of the agency and the participants.

### **• Ability to work independently**

Candidate must be self-motivated and have a willingness to work and travel independently.

### **• Strong interpersonal skills**

Candidate must have the ability to work in a collaborative office setting with a team-based approach. Able to connect one on one and in group settings. Must be willing to receive constructive feedback and engage in a learning environment while on the job.

### **• Self-awareness**

Willingness and ability to be aware of personal and professional boundaries at all times.

### **• Lived experience is valued at Open Aid Alliance**

We encourage people with a combination of lived experience and professional experience to apply.

### **• Basic Technology Proficiency**

Ability to use computer and technology to communicate, enter data, maintain schedules, and navigate internet research

### **• Harm Reduction Commitment**

A commitment to the principle and practice of harm reduction is essential to this position and Open Aid Alliance's mission & values.

Must be willing to learn all aspects of HIV/STI/hepatitis C testing, overdose response, and syringe service program delivery.

- **Education**

All forms of education will be considered.

**Application Materials Required:**

1. Resume

2. Cover letter describing the following:

- Why is HIV prevention and education important to you?
- How you might change your world through this position.
- Describe challenges you anticipate working in this environment.

•3. Three professional or educational references with name and contact information.

This position is 35 hours per week and includes the following benefits: paid vacation, health insurance, vision, dental, retirement, paid lunch. Annual salary range is \$32,000-\$37,000 depending on education and experience.

Applications received by **Sunday October 24<sup>th</sup>**, will be considered for the first round of interviews. Applicants that are offered an interview, will be contacted the week of October 25<sup>th</sup> for scheduling.

Applications will be accepted until the position is filled. Please email application materials to [amanda@openaidalliance.org](mailto:amanda@openaidalliance.org) Please no hand delivered applications.

Open Aid Alliance is radically committed to hope and healing for participants and staff alike.

OAA acknowledges that we occupy stolen land that is aboriginal territories of the Salish, Kootenai and Kalispel people. Diversity is a core value at OAA and we aspire to continually evaluate how we are creating intentional and inclusive spaces for BIPOC, people with lived experience of substance use and HIV, and all marginalized communities.

Open Aid Alliance does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin, disability, marital status, sexual orientation or military status in any of its operations or activities. We are committed to providing an inclusive, healthy, and welcoming environment for all members of our community.

